

BURLINGTON COUNTY BRIDGE COMMISSION

MEETING MINUTES

AUGUST 12, 2025

Meeting held via phone conference.

Chairwoman Nunes called the meeting to order. The Compliance Statement was read by the Commission Secretary:

"This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A 'Notice of Meeting' was posted in a public place on November 22, 2024 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the *Camden Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website."

Commissioners Present: Chairwoman Sandra Nunes
Vice-Chairwoman Jaclyn Veasy
Commissioner Brian Woods

Others Present: Joseph Andl, Executive Director
Christine J. Nociti, Chief Financial Officer
Tracey A. Jobes, Secretary/Office Mgr/Custodian of Records
Anthony T. Drollas Jr., Solicitor
Constance Borman, Human Resources Director
Frederick Gabriele, Director of Maintenance
Rob Wells, Director, Economic Development & Regional Planning
Michael Ott, Director of Projects and Engineering
Ronald Cesaretti, Director/IT & ETC
Michael McCarron, Director of Tolls and Tower Operations
Sean P. Hasson, Director of Public Safety
Jay Springer, Jr., Manager, Burlington-Bristol Bridge
Stephanie Reinhardt, Accounting Manager
Geneva Rijs, Assistant Director, HR
Nicole Tavares, Director of Improvement Authority
Harry Lewis, Economic Development Specialist
Mary Norman, Administrative Assistant

Commissioner Veasy led the flag salute followed by a moment of silence.

APPROVAL OF MINUTES

Vice-Chairwoman Veasy moved to approve the minutes of the July 8, 2025 Commission Meeting. Commissioner Woods seconded the motion. The motion passed unanimously.

DISBURSEMENTS LIST

Vice-Chairwoman Veasy moved to approve disbursements made from July 9, 2025 through August 12, 2025 as included in the list as presented. Commissioner Woods seconded the motion. The motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Andl asked the Commission to consider the following resolutions.

RESOLUTION NO. 2025-32

RESOLUTION AUTHORIZING AN INCREASE TO THE COMMISSION'S BID THRESHOLD

WHEREAS, pursuant Local Finance Notice 2025-08, and pursuant to N.J.S.A. 40A:11-3(c), the State Treasurer authorized an adjustment to the bid threshold, effective July 1, 2025, for contracting units subject to the Local Public Contracts Law ("Bid Threshold Increase"); and

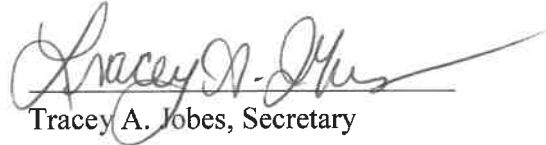
WHEREAS, the Bid Threshold Increase allows local contracting units with an appointed Qualified Purchasing Agent to increase their bid threshold to a maximum of \$53,000; and

WHEREAS, pursuant to Resolution No. 2022-26, adopted on March 8, 2022, the Burlington County Bridge Commission ("Commission") appointed Stephanie M. Brandt as the Qualified Purchasing Agent for the Commission, in accordance with N.J.A.C. 5:34-5 et seq.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Local Finance Notice 2025-08 and N.J.S.A. 40A:11-3, the Commission's bid threshold for award of public contracts is hereby increased to \$53,000; and

BE IT FURTHER RESOLVED that pursuant to Local Finance Notice 2025-08 and N.J.S.A. 40A:11-6.1(a) the threshold for the informal receipt of quotations, shall be increased to \$7,950.00, or 15% of the bid threshold; and

I, Tracey A. Jobes, Secretary of the Burlington County Bridge Commission, in the County of Burlington, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Commissioners of the Burlington County Bridge Commission, County of Burlington, State of New Jersey at a regular meeting of said governing body held on August 12, 2025.



Tracey A. Jobes, Secretary

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2025-33

**A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE
COMMISSION INTRODUCING THE 2025 BUDGET FOR THE
FISCAL YEAR PERIOD: OCTOBER 1, 2025 TO SEPTEMBER 30,
2026**

WHEREAS, the annual budget for Burlington County Bridge Commission for the fiscal year beginning October 1, 2025 and ending September 30, 2026 has been presented before the governing body of the Burlington County Bridge Commission at its open public meeting of August 12, 2025; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$43,314,000.00, Total Appropriations including any Accumulated Deficit, if any, of \$45,264,000.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,950,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$41,400,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$41,400,000.00; and

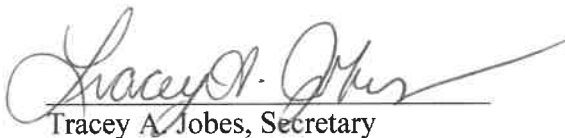
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Commission's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Burlington County Bridge Commission, at an open public meeting held on August 12, 2025 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Burlington County Bridge Commission for the fiscal year beginning October 01, 2025 and ending September 30, 2026, is hereby approved.

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Commission's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Burlington County Bridge Commission will consider the Annual Budget and Capital Budget/Program for Adoption on September 9, 2025.


Tracey A. Jobes, Secretary

8/12/2025
Date

Recorded Vote

Member	Aye	Nay	Abstain	Absent
Sandra Nunes	X			
Jaclyn M. Veasy	X			
Brian Woods	X			

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2025-34

**A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE
COMMISSION REJECTING THE BID RECEIVED FOR THE
PURCHASE OF 2D OVERHEAD LIDAR SENSORS**

WHEREAS, the Burlington County Bridge Commission ("Commission") solicited bids to procure 2D Overhead LiDAR Sensors, pursuant to Contract No. BCBC-202501; and

WHEREAS, the Commission received one bid for the award of the contract, on July 10, 2025 at 11:00 A.M., at which time the bid was opened and reviewed by Commission staff; and

WHEREAS, the one bid that was received from SICK, Inc., has been determined by the Commission to be non-responsive; and

WHEREAS, pursuant to the requirements of N.J.S.A. 40A:11-13.2, it is therefore the desire and determination of the Commission to reject the bid that was received for 2D Overhead LiDAR Sensors (BCBC-202501), based upon the recommendations of the Commission staff, and for the reasons set forth above.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that the Commission hereby rejects the bid that was received for 2D Overhead LiDAR Sensors (BCBC 202501).

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2025-35

A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION EXERCISING THE COMMISSION'S OPTION TO AWARD THE SECOND YEAR OF A TWO-YEAR CONTRACT WITH HERO OUTFITTERS, LLC TO PROVIDE POLICE DEPARTMENT EMPLOYEE UNIFORMS

WHEREAS, the Burlington County Bridge Commission ("Commission") awarded a contract to Hero Outfitters, LLC to provide uniforms for its police department employees, for the time period from September 1, 2024 to August 31, 2025, and with an option for the Commission to extend the time period of the contract for one (1) year, with the extension expiring on August 31, 2026, pursuant to N.J.S.A. 40A:11-16(6); and

WHEREAS, following the award of the contract, Hero Outfitters, LLC performed to the Commission's satisfaction, and the Commission has determined to exercise its option to extend the contract for a period of one year, through August 31, 2026; and

WHEREAS, the Chief Financial Officer of the Commission has determined that sufficient funds are available for payment for said services, as evidenced by the Certificate of Availability of Funds attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby exercises its option to extend the time period of the contract for Police Uniforms (BCBC-202407) with Hero Outfitters, LLC, with the contract expiring on August 31, 2026.
2. The maximum amount of this contract shall not exceed One Hundred Eleven Thousand Five Hundred and Eighty Dollars (\$111,580.00).
3. Notice of adoption of this resolution will be published in the Burlington County Times, as required by law.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2025-36

**A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE
COMMISSION AMENDING THE CONTRACT WITH THE
CONSULTING IMS FIRM FOR THE PERFORMANCE OF COMPUTER
CONSULTING SERVICES**

WHEREAS, the Burlington County Bridge Commission ("Commission") determined that it requires certain computer consulting services; specifically, analyzing and integrating hardware and software programming systems with LAN platforms and other computer consulting services, and pursuant to Resolution 2024-66, the Commission entered into a contract with Consulting IMS ("IMS") to provide those services; and

WHEREAS, the Commission has determined that it is necessary to increase the contract amount with IMS in order to pay for additional services that are required under the contract, in the amount of Thirty Thousand Dollars (\$30,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms and conditions of Resolution 2024-66, and the contract executed pursuant thereto, are incorporated herein by reference, and the additional sum of Thirty Thousand Dollars, (\$30,000.00), be and hereby is appropriated in order to pay for the vendor's services under the contract.
2. Sufficient funds are available for payment for the above services provided under the contract, as evidenced by the Certificate of Availability of Funds attached.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2025-37

**A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE
COMMISSION AMENDING THE CONTRACT WITH CHILDS
ENGINEERING TO PROVIDE ELECTRONIC REPORTING FOR
UNDERWATER INSPECTION SERVICES**

WHEREAS, pursuant to Resolution No. 2025-10, the Burlington County Bridge Commission ("Commission") awarded a contract to the Childs Engineering Corporation for the performance of underwater inspections at the Burlington-Bristol Bridge, the Tacony-Palmyra Bridge, the bridge along C.R. 543 over the Swedes Run, and the bridge along C.R. 543 over the twin pipe culvert; and

WHEREAS, the Commission has determined that it is necessary to increase the scope of services for the contract to include electronic reporting for the underwater inspections, at the additional cost of \$13,600.00; and

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms and conditions of Resolution 2025-10, and the contract executed pursuant thereto, are incorporated herein by reference, and the additional sum of \$13,600.00 be and hereby is appropriated in order to pay for electronic reporting for the underwater inspection work that is the subject of the contract.
2. Sufficient funds are available for payment for the above services provided under the contract, as evidenced by the Certificate of Availability of Funds attached.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION 2025-38

**A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE
COMMISSION AMENDING THE CONTRACT WITH MODJESKI
AND MASTERS FOR CONSULTING ENGINEERING SERVICES
RELATED TO THE 2025 RIVERSIDE DELANCO SWING BRIDGE
BALANCE WHEEL REPAIRS PROJECT**

WHEREAS, pursuant to Resolution No. 2025-05, the Burlington County Bridge Commission ("Commission") awarded a contract to the Modjeski & Masters firm, ("the firm"), to provide mechanical engineering services in support of the Commission's 2025 Riverside Delanco Swing Bridge Balance Wheel Repairs project; and

WHEREAS, the completion of work on the project was delayed because of delays in the fabrication of stainless-steel shims, which in turn delayed firm's field supervision and testing work, and the submission of the firm's final report; and

WHEREAS, the Commission has determined that it is appropriate to extend the date for the completion of work on the contract until August 1, 2025, and without payment of any additional costs to the firm;

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms and conditions of Resolution 2025-05, and the contract executed pursuant thereto, are incorporated herein by reference, and the time for the completion of work on the contract be and is hereby extended until August 1, 2025, without the payment of additional costs to the firm.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

<u>New Hires – Requires Commission Approval</u>		<u>Effective</u>
Azariah J. Cooper	F/T Maintenance Laborer/Custodian	08/04/2025
Anthony D. Picozzi	F/T Patrolman – Police Academy	08/18/2025
<u>Transfer – Requires Commission Approval</u>		<u>Effective</u>
Jonathan G. Micken	P/T to F/T Patrolman	08/03/2025
<u>Promotion – Requires Commission Approval</u>		<u>Effective</u>
Gregory K. Willis	F/T Patrolman to F/T Sergeant	08/31/2025
<u>Resignation – Requires Commission Approval</u>		<u>Effective</u>
Todd M. Viereck	P/T Patrolman	08/01/2025

OLD BUSINESS

Chairwoman Nunes called for any old business to come before the Commission. There was no old business reported to the Commission.

NEW BUSINESS

Chairwoman Nunes called for any new business to come before the Commission. There was no new business reported to the Commission.

PUBLIC COMMENT

Chairwoman Nunes called for any public comment to come before the Commission. The Commission received no public comment and Chairwoman Nunes closed the public comment portion of the meeting accordingly.

Chairwoman Nunes asked for any further business to come before the Commission. Hearing none, Vice-Chairwoman Veasy moved to adjourn the meeting. Commissioner Woods seconded the motion. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tracey A. Jobes", written over a horizontal line.

Tracey A. Jobes
Secretary