

BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES
NOVEMBER 13, 2024

Meeting held via phone conference.

Chairwoman Nunes called the meeting to order. The Compliance Statement was read by the Commission Secretary:

"This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A 'Notice of Meeting' was posted in a public place on November 20, 2023 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the *Camden Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website."

Commissioners Present: Chairwoman Sandra Nunes
Vice-Chairwoman Jaclyn Veasy
Commissioner Brian Woods

Others Present: Joseph Andl, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records
Anthony T. Drollas Jr., Solicitor
Constance Borman, Human Resources Director
Frederick Gabriele, Director of Maintenance
Rob Wells, Director, Economic Development &
Regional Planning
Nicole L. Tavares, Director of Improvement Authority
Michael Ott, Director of Projects and Engineering
Michael McCarron,
Director of Tolls and Tower Operations
Ronald Cesaretti, Director/IT & ETC
John Moore, Director, Palmyra Cove Nature Park/Institute
for Earth Observations
Manvir S. Pandher, Information Technician
Jay Springer, Jr., Manager, Burlington-Bristol Bridge
Stephanie Reinhardt, Accounting Manager
Geneva Rijs, Assistant Director, HR
Mary Norman, Administrative Assistant

Vice-Chairwoman Veasy led the flag salute followed by a moment of silence.

Commission Secretary Kathleen M. Wiseman announced that Solicitor Anthony Drollas held the honor of swearing in new Commissioner Brian Woods. The Oath of Office was recited by Commissioner Woods as administered by Solicitor Anthony Drollas.

Commission Secretary Kathleen M. Wiseman opened the floor for nominations for position of Chairwoman. Vice-Chairwoman Veasy nominated Sandra Nunes for the position of Chairwoman; Commissioner Woods second; Chairwoman Nunes accepted the nomination. There being no further nominations, Vice-Chairwoman Veasy closed the nominations; Commissioner Woods second.

Commission Secretary Kathleen M. Wiseman announced that Solicitor Anthony Drollas held the honor of swearing in Chairwoman Sandra Nunes. The Oath of Office was recited by Chairwoman Sandra Nunes as administered by Solicitor Anthony Drollas.

Chairwoman Nunes respectfully accepted her appointment and noted that she considers it to be a privilege to serve another year as Chairwoman. Chairwoman Nunes then welcomed and congratulated our newest Commissioner Brian Woods and expressed her eagerness to be working with him.

Commissioner Woods expressed his thanks to all of the staff at the Bridge Commission and noted that he is looking forward to working with Chairwoman Nunes and Vice-Chairwoman Veasy.

Chairwoman Nunes opened the floor for nominations for position of Vice-Chairwoman. Chairwoman Nunes nominated Jaclyn Veasy for the position of Vice-Chairwoman; Commissioner Woods second; Vice-Chairwoman Veasy accepted the nomination. There being no further nominations, Chairwoman Nunes closed the nominations; Commissioner Woods second.

Chairwoman Nunes announced that Solicitor Anthony Drollas held the honor of swearing in Vice-Chairwoman Veasy. The Oath of Office was recited by Vice-Chairwoman Veasy as administered by Solicitor Anthony Drollas.

Vice-Chairwoman Veasy accepted her nomination and thanked the entire staff for their continued support and stated that she looks forward to working with them for another year. Vice-Chairwoman Veasy also welcomed Commissioner Woods, noting that she looks forward to working with him as well.

Solicitor Drollas asked that the minutes reflect the election of Chairwoman and Vice-Chairwoman.

RESOLUTION NO. 2024-57

RESOLUTION APPOINTING CHAIRWOMAN

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that Sandra Nunes is elected Chairwoman of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion.

VOTE: **Yeas - Veasy**
 Woods
 Abstain - Nunes

RESOLUTION NO. 2024-58

RESOLUTION APPOINTING VICE-CHAIRWOMAN

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that Jaclyn Veasy is appointed Vice-Chairwoman of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2025.

Chairwoman Nunes moved to approve. Commissioner Woods seconded the motion.

VOTE: **Yeas - Nunes**
 Woods
 Abstain - Veasy

APPROVAL OF THE MINUTES

Chairwoman Nunes moved to approve the minutes of the October 8, 2024 Commission Meeting. Vice-Chairwoman Veasy seconded the motion.

VOTE: **Yeas - Nunes**
 Veasy
 Abstain - Woods

DISBURSEMENTS LIST

Vice-Chairwoman Veasy moved to approve disbursements made from October 9, 2024 through November 13, 2024 as included in the list as presented. Commissioner Woods seconded the motion. The motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Andl congratulated and welcomed Commissioner Brian Woods and noted that he looked forward to working with him.

Executive Director Andl asked the Commission to consider the following resolutions. Chairwoman Nunes suggested that they move Resolutions 2024-59 through 2024-92 by block. For those resolutions, Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

The Commission considered the following resolutions:

RESOLUTION NO. 2024-59

RESOLUTION APPOINTING TREASURER

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that Christine J. Nociti be and is hereby appointed Treasurer, with the appointment expiring at the Reorganization Meeting in November, 2025; and

BE IT FURTHER RESOLVED that a bond shall be acquired for the said Christine J. Nociti in the sum of \$500,000.00, the premium shall be paid by the Commission.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-60

RESOLUTION APPOINTING SECRETARY

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that Kathleen M. Wiseman is appointed Secretary of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-61

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS
FOR PUBLIC NOTICES**

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that the BURLINGTON COUNTY TIMES of Willingboro, New Jersey, shall be the official newspaper for public notices of the Commission for the period November 13, 2024 to and until the Reorganization Meeting to be held in November 2025; and

BE IT FURTHER RESOLVED by the Commission, that the COURIER POST of Cherry Hill, New Jersey, shall be the second official newspaper for public notices of the Commission for the period November 13, 2024 to and until the Reorganization Meeting to be held in November 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-62

RESOLUTION DESIGNATING ANNUAL NOTICE OF MEETINGS

WHEREAS, the Open Public Meetings Act permits a public body at its Reorganization Meeting to adopt and disseminate an "Annual Notice" of the regular meetings to be held by the public body during the coming year showing the time, date and location, to the extent known, of each meeting to be held during that forthcoming year:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that the regular meetings of the Commission shall be held at the Administration Building, headquarters of this Commission, 1300 Route 73 North, Palmyra, New Jersey on the following dates:

January 14, 2025 @ 12:30 p.m.
February 11, 2025 @ 12:30 p.m.
March 11, 2025 @ 12:30 p.m.
April 8, 2025 @ 12:30 p.m.
May 13, 2025 @ 12:30 p.m.
June 10, 2025 @ 12:30 p.m.

July 8, 2025 @ 12:30 p.m.
August 12, 2025 @ 12:30 p.m.
September 9, 2025 @ 12:30 p.m.
October 15, 2025 @ 12:30 p.m.
November 12, 2025 @ 12:30 p.m.
[NO DECEMBER MEETING]

BE IT FURTHER RESOLVED that the annual Reorganization Meeting will be at 12:30 p.m. on Tuesday, November 12, 2025.

FORMAL ACTION MAY BE TAKEN at all of the above listed meetings on any and

all business involving the Commission.

BE IT FURTHER RESOLVED that copies of this “Annual Notice” Resolution be sent to the offices of the Burlington County Times and the Courier Post, to the Burlington County Clerk to be posted, and shall be posted on the bulletin board and website of the Commission, as required by law.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-63

**RESOLUTION AUTHORIZING THE ADOPTION OF A CASH
MANAGEMENT PLAN**

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:5-14 et seq., a public entity such as the Burlington County Bridge Commission (“Commission”) is authorized to establish a cash management plan to facilitate cash management and accountability; and

WHEREAS, the Commission auditor has advised the Commission that it is both desirable and prudent to adopt a cash management plan which has been developed by the auditor with the assistance of the administrative staff:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that for the reasons set forth above the Commission hereby authorizes the adoption of a cash management plan for the Commission, to facilitate Commission cash management and accountability, in accordance with the recommendation of the Commission auditor.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-64

**RESOLUTION APPOINTING THE CUSTODIAN OF
GOVERNMENT RECORDS**

WHEREAS, the Open Public Records Act, P.L. 2001, Ch. 404, N.J.S.A. 47:1A-1 et seq. provides that certain Government Records shall be accessible for inspection, copying, or examination by citizens of this State, with certain exceptions, and also provides that in the case of a public agency, a “Custodian of Government Records” may be officially designated by formal action of the agency’s director or governing body, as the case may be; and

WHEREAS, the Burlington County Bridge Commission (“Commission”) is

satisfied that Kathleen M. Wiseman is both knowledgeable and capable of performing the duties required of a Custodian of Government Records for the Commission pursuant to the Open Public Records Act:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that Kathleen M. Wiseman shall serve as the Commission's Custodian of Government Records with the appointment expiring at the Reorganization Meeting in November 2025.

BE IT FURTHER RESOLVED that the Commission is hereby authorized, empowered, and directed to defend, indemnify, and hold harmless the Custodian of Government Records from and against any and all claims, demands, judgments, causes of action, costs, and expenses, of any kind whatsoever, arising from or relating to the Custodian of Government Records fulfilling her responsibilities under the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-65

RESOLUTION APPOINTING THE PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, the Burlington County Bridge Commission ("Commission") desires to appoint a Public Agency Compliance Officer ("PACO") for the Commission who shall have the responsibility to review and enforce public contract affirmative action requirements of Federal and State law; and

WHEREAS, the Commission is satisfied that Stephanie Reinhardt, Procurement Officer, is both knowledgeable and capable of performing the duties required of a PACO for the Commission:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that Stephanie Reinhardt shall serve as the Commission PACO with the appointment expiring at the Reorganization Meeting in November 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-66

**RESOLUTION AWARDING A CONTRACT FOR COMPUTER
CONSULTING SERVICES TO CONSULTING IMS**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires certain computer consulting services, specifically analyzing and integrating hardware and software programming systems with LAN platforms and other computer consulting services; and

WHEREAS, upon receipt and review of proposals submitted in response to the Commission's Request for Proposals ("RFP"), it was determined that Consulting IMS ("IMS") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that IMS has the required knowledge and expertise to perform the requisite computer consulting services; and

WHEREAS, the maximum amount of this contract is One Hundred Thousand Dollars (\$100,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with IMS.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed One Hundred Thousand Dollars (\$100,000.00), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-67

**RESOLUTION AWARDING A CONTRACT FOR THE
SUPPORT AND MAINTENANCE OF THE COMMISSION'S
COMPUTERIZED ELECTRONIC TOLL COLLECTION
SYSTEM TO PARSONS TRANSPORTATION GROUP, INC.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a consulting engineer with expertise in matters involving the support and maintenance of network, hardware and software of the Commission's computerized electronic toll collection system; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Parsons Transportation Group, Inc. ("Parsons") submitted a proposal that provided the best contract terms and conditions for the Commission; and

WHEREAS, the Commission is satisfied that Parsons has the required knowledge and expertise to perform such services on behalf of the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Two Hundred Twenty-Five Thousand Dollars (\$225,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for computerized electronic toll collections system support and maintenance as set forth above to Parsons, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Parsons.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two Hundred Twenty-Five Thousand Dollars (\$225,000.00), and the contract shall extend from December 1, 2024 through November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-68

**RESOLUTION AWARDING A CONTRACT FOR DATABASE
CONSULTING SERVICES TO CAS SYSTEMS, INC.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires certain database consulting services, specifically for network, hardware and software support services, and enhancement of EZ-Pass and electronic toll collection systems and other database consulting services; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that CAS Systems, Inc. ("CAS") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that CAS has the required knowledge and expertise to perform the requisite database consulting services; and

WHEREAS, the maximum amount of this contract is One Hundred Fifty Thousand Dollars (\$150,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with CAS.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Fifty Thousand Dollars (\$150,000.00), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Acacia.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Fifty Thousand Dollars (\$50,000.00), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-77

**RESOLUTION AWARDING A CONTRACT FOR POLICE
PSYCHOLOGICAL TESTING SERVICES TO THE INSTITUTE
FOR FORENSIC PSYCHOLOGY**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a mental health professional with expertise in working with police departments to provide psychiatric consultations and evaluations as required by the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that The Institute for Forensic Psychology ("IFP") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that IFP has the required knowledge and expertise to perform the requisite professional psychological testing services; and

WHEREAS, the maximum amount of this contract is Seven Thousand Five Hundred Dollars (\$7,500.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

RESOLUTION NO. 2024-69

**RESOLUTION AWARDING A CONTRACT FOR
ELECTRONIC TOLL SYSTEMS CONSULTING SERVICES TO
GANNETT FLEMING, INC.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires a firm to provide consulting services in assisting Commission staff in evaluating the array of operational, technical, business and financial issues involved in the upkeep and sustainability of the Commission's current electronic toll system; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Gannett Fleming, Inc. ("Gannett Fleming") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Gannett Fleming has the required knowledge and expertise to perform the requisite database consulting services; and

WHEREAS, the maximum amount of this contract is One Hundred Thousand Dollars (\$100,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Gannett Fleming.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Thousand Dollars (\$100,000.00), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-70

**RESOLUTION AWARDING A CONTRACT FOR
ELECTRONIC TOLL SYSTEMS CONSULTING SERVICES TO
RUMMEL KLEPPER & KAHL**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires a firm to provide consulting services in assisting Commission staff in evaluating the array of operational, technical, business and financial issues involved in the upkeep and sustainability of the Commission's current electronic toll system; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Rummel Klepper & Kahl ("RK&K") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that RK&K has the required knowledge and expertise to perform the requisite database consulting services; and

WHEREAS, the maximum amount of this contract is Fifty Thousand Dollars (\$50,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with RK&K.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Fifty Thousand Dollars (\$50,000.00), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-71

**RESOLUTION AWARDING A CONTRACT FOR BANKING
SERVICES TO COLUMBIA BANK**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a banking institution that is capable of supplying various financial instruments of deposit and various financial banking services including, but not limited to, certificates of deposit, interest bearing checking, automated clearing house services, armored motor services, direct deposit, and wire transfers as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Columbia Bank submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, the Commission is satisfied that Columbia Bank has the required knowledge and expertise to perform the requisite banking services; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Columbia Bank.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-72

**RESOLUTION AWARDING A CONTRACT TO PROVIDE
HEALTHCARE SERVICES TO CONCENTRA**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it is in the public interest to retain the services of a medical group to provide pre-employment, annual, drug screen and workers' compensation physical examinations and testing of its employees, as well as other health services as required by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Concentra submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Concentra has the required knowledge and expertise to perform the requisite professional healthcare services; and

WHEREAS, the maximum amount of this contract is Seventy-Five Thousand Dollars (\$75,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Concentra.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Seventy-Five Thousand Dollars (\$75,000.00), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-73

**RESOLUTION AWARDING A CONTRACT TO FAIRVIEW
INSURANCE AGENCY ASSOCIATES, INC. TO SERVE AS
THE COMMISSION'S HEALTHCARE INSURANCE BROKER**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an Insurance Broker with expertise in healthcare and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Fairview Insurance Agency Associates, Inc. ("Fairview") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that the firm Fairview has the required knowledge and expertise to perform the requisite insurance services; and

WHEREAS, the Commission has determined to appoint Fairview as its Healthcare Insurance Broker for medical/hospitalization, dental and prescription services; and

WHEREAS, Fairview shall be entitled to receive consideration directly from insurance providers based on a percentage of the premiums paid by the Commission for certain policies obtained on its behalf by Fairview as shall be determined; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such healthcare insurance services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Fairview for the services hereinabove expressed.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The contract shall extend for the term of one (1) year from December 1, 2024 to and until November 30, 2025.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-74

**RESOLUTION AWARDING A CONTRACT FOR EMPLOYEE
PSYCHOLOGICAL TESTING SERVICES TO THE
BURLINGTON CENTER FOR HUMAN GROWTH, INC.**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a mental health professional to provide comprehensive clinical interview and assessment services for applicants for employment by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that the Burlington Center for Human Growth, Inc. ("BCHG") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that BCHG has the required knowledge and expertise to perform the requisite professional employment psychological testing services; and

WHEREAS, the maximum amount of this contract is Five Thousand Dollars (\$5,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with BCHG.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Five Thousand Dollars (\$5,000.00), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-75

RESOLUTION AWARDING A CONTRACT TO CONNER STRONG & BUCKELEW TO SERVE AS THE COMMISSION'S INSURANCE BROKER

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an Insurance Broker with expertise in general liability, property, and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Conner Strong & Buckelew ("Conner Strong") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, the Commission is satisfied that Conner Strong has the required knowledge and expertise to perform the requisite insurance services; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, as consideration Conner Strong shall receive a percentage of the premiums paid by the Commission for all new policies obtained on its behalf by Conner Strong as shall be determined by the insurer and Conner Strong; and

WHEREAS, based upon estimates provided by Conner Strong, the premiums for such policies as described above shall not exceed Four Million Six Hundred Ninety-Three Thousand Four Hundred Sixty-Five Dollars (\$4,693,465.00), and sufficient funds are available for payment for those premiums as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such insurance services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Conner Strong.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed the estimated premiums as indicated above, and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-76

**RESOLUTION AWARDING A CONTRACT FOR FINANCIAL
ADVISORY SERVICES TO ACACIA FINANCIAL GROUP,
INC.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a financial advisory/consulting firm to provide financial advisory and consulting services to include, but not be limited to, consultation and advice to the Commission regarding its economic development and improvement authority initiatives; pooled lease, loan, and other financial transactions; Commission investments; and other financial advisory services which may be requested by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Acacia Financial Group, Inc. ("Acacia") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Acacia has the required knowledge and expertise to perform the requisite professional financial services; and

WHEREAS, the maximum amount of this contract is Fifty Thousand Dollars (\$50,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with IFP.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Seven Thousand Five Hundred Dollars (\$7,500.00), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-78

**RESOLUTION AWARDING A CONTRACT TO MALAMUT
& ASSOCIATES LLC TO ACT AS SOLICITOR AND GENERAL
COUNSEL AND BOND COUNSEL**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a solicitor to provide legal services to the Commission including general supervision over the problems of law which concern the Commission; attendance at official Commission meetings; furnishing of such legal opinions and the rendering of such legal advice as may be requested pertaining to Commission business; providing advice and representation on matters involving: administrative, governmental, and regulatory issues, contractual and personnel matters; employment-related matters including workers' compensation, labor negotiations and collective bargaining issues; litigation matters; real estate and related matters; insurance matters; the examination of certain contracts to which the Commission is or may become a party when that shall be necessary; the oversight of litigation to which the Commission may become a party; expertise in certain legal matters, including serving as bond counsel, and such other matters as shall be assigned by the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Malamut & Associates LLC. ("Malamut") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Malamut has the required knowledge and expertise to perform the requisite professional legal services; and

WHEREAS, the maximum amount of this contract is Eight Hundred Thousand Dollars (\$800,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Malamut.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Eight Hundred Thousand Dollars (\$800,000.00), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-79

**RESOLUTION AWARDING A CONTRACT TO EILEEN FAHEY,
ESQUIRE TO ACT AS SOLICITOR AND GENERAL COUNSEL**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a solicitor to provide legal services to the Commission including general supervision over the problems of law which concern the Commission; attendance at official Commission meetings; furnishing of such legal opinions and the rendering of such legal advice as may be requested pertaining to Commission business; providing advice and representation on matters involving: general representation, real estate, and regulatory issues, the examination of certain contracts to which the Commission is or may become a party when that shall be necessary; the oversight of litigation to which the Commission may become a party; expertise in certain legal matters involving the Commission's economic development authority and initiatives,

and such other matters as shall be assigned by the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Eileen Fahey, Esquire ("Attorney Fahey") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Attorney Fahey has the required knowledge and expertise to perform the requisite professional legal services; and

WHEREAS, the maximum amount of this contract is One Hundred Thousand Dollars (\$100,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Attorney Fahey.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed One Hundred Thousand Dollars (\$100,000.00), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-80

**RESOLUTION AWARDING A CONTRACT FOR ACCOUNTING
AND AUDITING SERVICES TO BOWMAN & COMPANY**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an auditor with expertise in public sector accounting and auditing for a public agency which may include providing financial advisory and other services and

support relevant to the Commission's economic development initiatives; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Bowman & Company ("Bowman") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Bowman has the required knowledge and expertise to perform the requisite professional auditing/accounting services; and

WHEREAS, the maximum amount of this contract is One Hundred Twenty-Five Thousand Dollars (\$125,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such "Professional Services" and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Bowman.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Twenty-Five Thousand Dollars (\$125,000.00), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-81

**RESOLUTION AWARDING A CONTRACT FOR
EMPLOYEE ASSISTANCE SERVICES TO COOPER
UNIVERSITY HOSPITAL EMPLOYEE ASSISTANCE
PROGRAM**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a mental health professional capable of providing employee assistance professional services for the Bridge Commission employees and their families; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Cooper University Hospital Employee Assistance Program ("Cooper EAP") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Cooper EAP has the required knowledge and expertise to perform the requisite employee assistance services; and

WHEREAS, the maximum amount of this contract is Two Thousand Four Hundred Twenty-Five Dollars and Fifty Cents (\$2,425.50), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Cooper EAP.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two Thousand Four Hundred Twenty-Five Dollars and Fifty Cents (\$2,425.50), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-82

**RESOLUTION AWARDING A CONTRACT TO REMINGTON
AND VERNICK ENGINEERS TO PROVIDE ELECTRICAL
ENGINEERING FOR MAINTENANCE SERVICES CONTRACT
(TASK 7)**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with the expertise to provide electrical engineering for the maintenance services contract; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP") pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick Engineers firm ("R&V") was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a price proposal for electrical engineering and maintenance services contract that provided favorable contract terms and conditions for the Commission; and

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for electrical engineering for the maintenance services contract as set forth in the above-referenced proposal that was submitted by R&V as Task 7.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Four Hundred and Ninety-Five Thousand Dollars (\$495,000.00), and the contract shall extend for the time period December 1, 2024 to and until completion of work on the project.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-83

**RESOLUTION AWARDING A CONTRACT TO REMINGTON
AND VERNICK ENGINEERS TO PROVIDE CONSTRUCTION
INSPECTION AND SUPPORT FOR EACH TASK ASSIGNED**

**TO THE 2024-2025 ELECTRICAL MAINTENANCE
CONTRACTOR (TASK 8)**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with the expertise to provide construction inspection and support for each task assigned to the 2024-2025 electrical maintenance contractor; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP") pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick Engineers firm ("R&V") was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a price proposal for electrical engineering and maintenance services contract that provided favorable contract terms and conditions for the Commission; and

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for construction inspection and support for each task assigned to the 2024-2025 electrical maintenance contractor as set forth in the above-referenced proposal that was submitted by R&V as Task 8.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Five Hundred and Twenty-Five Thousand Dollars (\$525,000.00), and the contract shall extend for the time period December 1, 2024 to and until completion of work on the project.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-84

RESOLUTION ADOPTING AMENDED BUDGET FOR 2024

WHEREAS, the Burlington County Bridge Commission has introduced the 2024 Authority Budget on August 8, 2023, and

WHEREAS, the Burlington County Bridge Commission finds it necessary to amended 2024 Authority Budget for additional anticipated costs, as follows:

	2024 Budget 2nd Amended	2024 Budget 1st Amended
OPERATING APPROPRIATIONS		
<i>Cost of Providing Services - Personnel</i>		
Salary & Wages	579,211	79,211
Salary & Wages - ARP	<u>5,600,000</u>	<u>7,100,000</u>
Total Salary & Wages	<u>6,179,211</u>	<u>7,179,211</u>
 Fringe Benefits	 574,000	 74,000
Fringe Benefits - ARP	<u>2,800,000</u>	<u>4,400,000</u>
Total Fringe Benefits	<u>3,374,000</u>	<u>4,474,000</u>
 Total COPS - Personnel	 <u>9,553,211</u>	 <u>11,653,211</u>
<i>Cost of Providing Services - Other (List)</i>		
Operations - Toll Collections - ARP	3,300,000	3,300,000
Operations - Toll Collections		
Operations - Engineering - ARP	1,000,000	
Operations - Insurance	200,000	1,200,000
Operations - Insurance - ARP	6,057,516	3,957,516
Operations - Insurance	<u>292,484</u>	<u>292,484</u>
 Total COPS - Other	 <u>18,732,729</u>	 <u>18,732,729</u>
 Total Cost of Providing Services	 <u>28,285,940</u>	 <u>30,385,940</u>
 Total Operating Appropriations	 <u>41,164,262</u>	 <u>41,164,262</u>
 TOTAL APPROPRIATIONS	 <u>\$ 45,264,000</u>	 <u>\$ 45,264,000</u>
 TOTAL NET APPROPRIATIONS	 <u>\$ 43,314,000</u>	 <u>\$ 43,314,000</u>

NOW, THEREFORE BE IT RESOLVED, by the Burlington County Bridge Commission that the 2024 Introduced Budget is hereby amended as detailed above, and

BE IT FURTHER RESOLVED, that the Board's secretary is hereby directed to submit a copy of this resolution to the Director of Local Government Services for adoption as part of the Authority's 2024 budget.

Kathleen M. Wiseman, Secretary

(date)

Recorded Vote

Member	Aye	Nay	Abstain	Absent
Sandra Nunes	x			
Jaclyn M. Veasy	x			
Brian Woods	x			

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-85

RESOLUTION ADOPTING AMENDED BUDGET FOR 2025

WHEREAS, the Burlington County Bridge Commission has adopted the 2025 Authority Budget on September 10, 2024, and

WHEREAS, the Burlington County Bridge Commission finds it necessary to amend 2025 Authority Budget as follows:

	<u>2025 Budget As Amended</u>	<u>2025 Budget As Originally Introduced</u>
OPERATING REVENUES		
<i>Service Charges</i>		
Residential	\$ 36,604,000	\$ 41,104,000
Total Service Charges	<u>36,604,000</u>	<u>41,104,000</u>
NON-OPERATING REVENUES		
<i>Other Non-Operating Revenues (List)</i>		
American Rescue Plan	4,500,000	
Total Other Non-Operating Revenue	<u>4,500,000</u>	<u>-</u>
TOTAL ANTICIPATED REVENUES	<u>\$ 43,314,000</u>	<u>\$ 43,314,000</u>

OPERATING APPROPRIATIONS

Administration - Personnel

Salary & Wages	\$ 2,163,477	\$ 2,663,477
Salary & Wages - ARP	500,000	
Total Salary & Wages	2,663,477	2,663,477
Fringe Benefits	2,507,100	2,607,100
Fringe Benefits - ARP	100,000	
Total Fringe Benefits	2,607,100	2,607,100
Total Administration - Personnel	5,270,577	5,270,577
Total Administration	7,014,495	7,014,495

Cost of Providing Services - Personnel

Salary & Wages	4,673,949	5,623,949
Salary & Wages - ARP	950,000	
Total Salary & Wages	5,623,949	5,623,949
Fringe Benefits	5,380,739	5,830,739
Fringe Benefits - ARP	450,000	
Total Fringe Benefits	5,830,739	5,830,739
Total COPS - Personnel	11,454,688	11,454,688

Cost of Providing Services - Other (List)

Operations - Toll Collections	2,600,000	3,300,000
Operations - Toll Collections - ARP	700,000	
Operations - Engineering	1,400,000	1,700,000
Operations - Engineering - ARP	300,000	
Operations - Insurance	3,000,000	4,500,000
Operations - Insurance - ARP	1,500,000	
Total COPS - Other	18,434,329	18,434,329
Total Cost of Providing Services	29,889,017	29,889,017
Total Operating Appropriations	41,388,512	41,388,512
TOTAL APPROPRIATIONS	\$ 45,264,000	\$ 45,264,000
TOTAL NET APPROPRIATIONS	\$ 43,314,000	\$ 43,314,000

NOW, THEREFORE BE IT RESOLVED, by the Burlington County Bridge Commission that the 2025 Introduced Budget is hereby amended as detailed above, and

BE IT FURTHER RESOLVED, that the Board's secretary is hereby directed to submit a copy of this resolution to the Director of Local Government Services for adoption as part of the Authority's 2025 budget.

Kathleen M. Wiseman, Secretary

(date)

Recorded Vote

Member	Aye	Nay	Abstain	Absent
Sandra Nunes	x			
Jaclyn M. Veasy	x			
Brian Woods	x			

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION 2024-86

**RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION
AUTHORIZING GROUP AFFIDAVIT TO LOCAL FINANCE BOARD**

WHEREAS, pursuant to the Local Authorities Fiscal Control Law, P.L. 1983, ch. 313 approved August 26, 1982, as amended (*N.J.S.A. 40A:5A-1, et seq.*) (the "Act"), the Burlington County Bridge Commission (the "Commission") submitted to the Local Finance Board for review the proposed issuance by the Commission of its Lease Revenue Bonds and Notes (2021 Governmental Lease Program), Series 2024 and Commission's Lease Revenue Bonds and Notes (2023 Governmental Lease Program), Series 2024 (the "Bonds and Notes"); and

WHEREAS, on October 9, 2024, the Local Finance Board issued positive findings regarding the proposed issuance of the Commission’s Lease Revenue Bonds and Notes (2021 Governmental Lease Program), Series 2024 and Commission’s Lease Revenue Bonds and Notes (2023 Governmental Lease Program), Series 2024 and such findings are good for a period of one year; and

WHEREAS, pursuant to the Act, each member of the Authority must personally review the findings and recommendations of the Local Finance Board within forty-five (45) days of receipt, and a majority of the full membership of the Authority must execute a group Affidavit to that effect.

NOW, THEREFORE, BE IT RESOLVED BY THE BURLINGTON COUNTY BRIDGE COMMISSION AS FOLLOWS:

- 1. The Secretary of the Authority shall obtain the signature of each member of this Authority on the group Affidavit attached hereto and incorporated herein by reference.
- 2. The Secretary of the Authority shall mail the duly signed group Affidavit to the Executive Secretary of the Local Finance Board, together with a certified copy of this Resolution.
- 3. This Resolution shall take effect immediately.

BURLINGTON COUNTY BRIDGE COMMISSION

By: _____
Sandra Nunes, Chairwoman

(SEAL)

Kathleen M. Wiseman, Secretary

AFFIDAVIT

STATE OF NEW JERSEY :
 :ss
COUNTY OF BURLINGTON :

We, the members of the Burlington County Bridge Commission being of full age and being duly sworn according to law, upon our oath, depose and say:

We are duly appointed members of the Burlington County Bridge Commission.

We have personally reviewed the findings and recommendations of the Local Finance Board rendered at a meeting of said Board on October 9, 2024, with respect to the proposed issuance by the Commission of its Lease Revenue Bonds and Notes (2021 Governmental Lease Program), Series 2024 and Commission's Lease Revenue Bonds and Notes (2023 Governmental Lease Program), Series 2024.

Sandra Nunes, Chairwoman

Jacklyn Veasy, Vice Chairwoman

Brian Woods, Commissioner

Sworn to and subscribed
before me this 13th day of
November, 2024.

Notary Public of New Jersey

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-87

**RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION
AUTHORIZING THE ISSUANCE OF LEASE REVENUE BONDS OR NOTES
(2021 GOVERNMENTAL LEASING PROGRAM), SERIES 2024**

**[RESOLUTION NO. 2024-87 IS ATTACHED HERETO, IN ITS ENTIRETY,
AS EXHIBIT "A"]**

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-88

**RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION
AUTHORIZING THE ISSUANCE OF LEASE REVENUE BONDS OR NOTES
(2023 GOVERNMENTAL LEASING PROGRAM), SERIES 2024**

**[RESOLUTION NO. 2024-88 IS ATTACHED HERETO, IN ITS ENTIRETY,
AS EXHIBIT "B"]**

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-89

**SUPPLEMENTAL RESOLUTION OF THE BURLINGTON COUNTY
BRIDGE COMMISSION AUTHORIZING THE ISSUANCE OF LEASE
REVENUE BONDS OR NOTES, SERIES 2024A AND SUPPLEMENTING
THE COMMISSION'S RESOLUTION ENTITLED "RESOLUTION OF THE
BURLINGTON COUNTY BRIDGE COMMISSION AUTHORIZING THE
ISSUANCE OF LEASE REVENUE BONDS OR NOTES (2021 COUNTY
LEASING PROGRAM), SERIES 2022, DULY ADOPTED ON MARCH 8,
2022**

BACKGROUND

WHEREAS, the Burlington County Bridge Commission (the "Commission") was created by a resolution adopted by the Board of Chosen Freeholders of the County of Burlington, New Jersey (the "County") pursuant to Self-Liquidating Bridges Act of the State of New Jersey, constituting Article 2 of Chapter 17 of the Pamphlet Laws of 1934, as amended and supplemented (the "Act"); and

WHEREAS, the Commission has the authority to issue notes pursuant to

Resolution 2022-22 of the Commission duly adopted on March 8, 2022, and entitled "Resolution Authorizing the Issuance of Lease Revenue Bonds or Notes (2021 County Leasing Program), Series 2022" (the "*2022 Bond Resolution*", as the same may be further amended and supplemented (collectively, the "Bond Resolution"); and

WHEREAS, the Bond resolution authorized the Commission to issue not-to-exceed \$25,000,000.00 in Lease Revenue Bonds or Notes for the purpose of temporarily financing a portion of the costs the County's 2021 Capital Budget consisting of the construction of various infrastructure improvements (collectively, the "Improvements") and acquisition and installation of various items of capital equipment (collectively, the "Equipment" and together with the Improvements, the "2021 Capital Program"); and

WHEREAS, on December 14, 2023, the Commission issued its \$10,000,000 Lease Revenue Notes, Series 2023D, (the "Series 2023D Notes") for the purpose of (i) financing \$10,000,000 in costs of construction of the Improvements and acquisition and installation of items of Equipment identified in the 2021 Capital Program and (ii) paying the costs and expenses associated with the issuance of the Series 2023D Notes (the "2023D Project"), and to secure the Series 2023D Notes, the Commission and the County executed (x) an Improvement Lease and Agreement, dated December 14, 2023 (the "2021 Improvement Lease") and (y) an Equipment Lease and Agreement, dated December 14, 2023 (the "2021 Equipment Lease") (the "2021 Improvement Lease" and together with the 2021 Equipment Lease the "2021 Leases"); and

WHEREAS, the Series 2023D Notes will mature on mature on December 13, 2024; and

WHEREAS, at the request of the County, the Commission desires to authorize the issuance of its not to exceed \$20,000,000 Lease Revenue Notes, Series 2024D-1 (the "Series 2024D-1 Notes") to (i) temporarily refinance the Commission's \$10,000,000 Series 2023D Notes (ii) financing an additional \$10,000,000 in costs of construction of the Improvements and acquisition and installation of items of Equipment identified in the 2021 Capital Program (the "2021D Capital Program") and (iii) paying the costs and expenses associated with the issuance of the Series 2024D-1 Notes (the "2024D Project"), and

WHEREAS, the Commission desires to authorize a First Amendment to each of the 2021 Leases to provide for the payments of Rentals by the County in connection with the issuance of the Series 2024D-1 Notes; and

WHEREAS, payment of the principal of and interest on the Series 2024D-1 Notes will be payable from Rental Payments to be made by the County under the terms of the 2021 Leases, as further amended by the First Amendments to the

2021 Leases;

**NOW, THEREFORE, BE IT RESOLVED BY THE BURLINGTON COUNTY
BRIDGE COMMISSION AS FOLLOWS:**

ARTICLE I

DEFINITIONS AND INTERPRETATION

Section 101. Short Title. This supplemental resolution may hereinafter be cited by the Commission, and is hereinafter sometimes referred to, as "2024A Supplemental Note Resolution".

Section 102. Authorization for 2024A Supplemental Note Resolution. This 2024A Supplemental Note Resolution further supplements the Resolution and is authorized by, and is adopted pursuant to, the provisions of the Act and Sections 1101 of the Resolution.

Section 103. Certain Definitions. Capitalized terms used but not specifically defined herein and in the recitals hereto shall, unless the context clearly requires otherwise, have the meanings that are ascribed to such terms in the Resolution.

ARTICLE II

AUTHORIZATION OF Series 2024D-1 Notes

Section 201. Authorization of Series 2024D-1 Notes. Pursuant to and in accordance with the provisions of Section 201 of the Resolution, the Commission hereby authorizes the issuance of a series of Lease Revenue Notes, in an aggregate principal amount not-to-exceed \$20,000,000 Lease Revenue Notes, Series 2024D-1 (the "Series 2024D-1 Notes") to (i) temporarily refinance the Commission's \$10,000,000 Series 2023D Notes (ii) financing an additional \$10,000,000 in costs of construction of the Improvements and acquisition and installation of items of Equipment identified in the 2021 Capital Program (the "2021D Capital Program") and (iii) paying the costs and expenses associated with the issuance of the Series 2024D-1 Notes. The Series 2024D-1 Notes shall be designated "Lease Revenue Notes (2021 Governmental Leasing Program), Series 2024D-1."

Section 202. Terms of Series 2024D-1 Notes. (a) The Series 2024D-1 Notes shall be dated their date of issuance, shall mature and shall bear interest at such rate of interest per annum as shall be determined by the Series Certificate delivered prior to the authentication and delivery upon original issuance of the Series 2024D-1 Notes. The Series Certificate may contain such other terms and

provisions with respect to the Series 2024D-1 Notes that are not established by the terms of the Resolution or by the terms hereof and that are not inconsistent with the provisions thereof and hereof.

(b) The Series 2024D-1 Notes shall be issued in fully registered form in the par amount of the Series 2024D-1 Notes. Unless the Commission shall otherwise direct the Registrar, the Series 2024D-1 Notes shall be lettered and numbered R-1 and/or such other letter or letters as determined by the Trustee prefixed to the number. Subject to the provisions of this 2024D-1 Supplemental Note Resolution, the form of the Series 2024D-1 Notes and the Trustee's certificate of authentication shall be substantially in the form set forth in Sections 1401 and 1402 of the Resolution.

(c) The Series 2024D-1 Notes shall be dated and shall bear interest from the dated date thereof as shall be established in the Series Certificate, except as otherwise provided in Section 301 of the Resolution. The Series 2024D-1 Notes shall mature on the date(s) and in the Principal Amount and shall bear interest payable on the Payment Date(s) at the rate(s) per annum set forth in the Series Certificate relating thereto.

Section 203. Application of Proceeds of Series 2024D-1 Notes. The proceeds from the sale of the Series 2024D-1 Notes shall be applied by the Trustee, upon receipt, in the manner set forth in Section 201 hereof and as may be further set forth in the Series Certificate.

Section 204. Sale of Series 2024D-1 Notes. (a) Pursuant to and in accordance with the terms of the Resolution, the Commission hereby determines that the Authorized Commission Representatives are authorized to sell and to award the Series 2024D-1 Notes on behalf of the Commission to the purchaser thereof, including the power to determine, among other things, (a) the amount of the Series 2024D-1 Notes to be issued, in an amount not-to-exceed the amount of the Series 2024D-1 Notes that are authorized to be issued pursuant to the terms of Section 201 hereof, (b) the time and manner of sale of the Series 2024D-1 Notes, (c) the maturity date of the Series 2024D-1 Notes (subject to the limitations contained below and in Section 202 hereof) and the provisions pertaining to redemption, if any, of the Series 2024D-1 Notes, (d) the rate of interest for the Series 2024D-1 Notes, and (e) such other terms and conditions as may be necessary or related to the sale of the Series 2024D-1 Notes, and the Authorized Commission Representatives are hereby authorized to determine the details of and execute a contract of purchase or other similar document, if any, in connection with the sale of the Series 2024D-1 Notes (the "Purchase Contract"). The Authorized Commission Representatives are hereby authorized to award the Series 2024D-1 Notes to the purchaser or purchasers thereof. Such award shall be evidenced by the execution of a Purchase Contract and a Series Certificate.

(b) The Purchase Contract, if any, and the Series Certificate shall determine the terms and conditions relating to the sale of the Series 2024D-1 Notes, including the maturity date for the Series 2024D-1 Notes, the rate of interest to be borne by the Series 2024D-1 Notes and the Underwriter's discount, if any, that is payable to the Underwriter in connection with the sale of the Series 2024D-1 Notes; provided, however, that without the further authorization of the Commission, the final maturity date for the Series 2024D-1 Notes shall be not later than one year from the Date of Issue, the rate of interest (or the net interest rate in the event that the Series 2024D-1 Notes are issued as fixed interest rate obligations) or the initial rate of interest (in the event the Series 2024D-1 Notes bear interest at a variable rate of interest), as the case may be, to be borne by the Series 2024D-1 Notes shall not exceed six percent (6.00%) per annum, and the Underwriter's discount for the Series 2024D-1 Notes shall not exceed \$5.00 per \$1,000 principal amount of the Series 2024D-1 Notes. The Purchase Contract and the Series Certificate shall contain such other terms and conditions as shall be deemed necessary in connection with the sale of the Series 2024D-1 Notes.

(c) Any Authorized Commission Representative is also authorized to accept terms and conditions relating to the Series 2024D-1 Notes required as a condition to the issuance thereof and to make such necessary changes in this 2024A Supplemental Note Resolution to reflect such terms and conditions as such Authorized Commission Representative deems necessary and appropriate with the advice of Bond Counsel and to set forth such provisions in the Series Certificate.

(d) The sale and award of the Series 2024D-1 Notes by the Authorized Commission Representatives shall be evidenced by the execution of the Purchase Contract and the Series Certificate as of the date of the sale and award of the Series 2024D-1 Notes, and the Series Certificate shall be presented to the members of the Commission at the next regular meeting of the Commission following such sale and award as evidence of the terms and details of the sale of the Series 2024D-1 Notes.

(e) The Commission's Bond Counsel and Municipal Advisor and the Underwriter are hereby authorized to prepare and distribute a Preliminary Official Statement on behalf of the Commission in connection with the sale of the Series 2024D-1 Notes. The form and content of such Preliminary Official Statement shall, prior to the distribution thereof, be approved by the Commission, or by any Authorized Commission Representative, as the case may be, acting on behalf of the Commission. Subsequent to obtaining such approval, the Preliminary Official Statement may be revised, if necessary, and may contain additional terms and information relating to the sale of the Series 2024D-1 Notes, the Series 2021A Notes and the Series 2021 Bonds; provided, however, that the form and content of such revised Preliminary Official Statement shall have been previously approved by the Commission, or by any Authorized Commission Representative, as the case

may be, acting on behalf of the Commission, prior to the distribution thereof.

(f) The Chairman or the Vice Chairman of the Commission is each hereby authorized to execute the final Official Statement and such officers, including the Chairman or the Vice Chairman, the Executive Director, the Secretary, the Treasurer and any other Authorized Commission Representative, shall execute any closing documents which are required to be executed in connection with the delivery of the Series 2024D-1 Notes. Any actions which are not determined by this 2024A Supplemental Note Resolution or any other resolution of the Commission duly adopted prior to the authentication and delivery of the Series 2024A Notes shall be determined by an Authorized Commission Representative.

(g) The Chairman, Vice Chairman, Secretary, Executive Director and any other Authorized Commission Representative, be, and each of them hereby is, authorized and directed to execute and deliver any and all documents and instruments and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this 2021D-1 Note Supplemental Resolution, the 2021 Leases (as further amended by the First Amendments to the 2021 Leases), the Preliminary Official Statement, the Official Statement and the Purchase Contract and for the authorization, sale and issuance of the Series 2024D-1 Notes. The execution by such Officers of any such documents with such changes, insertions or omissions as shall be approved by the Commission's Chairman or Vice Chairman in consultation with the Commission's Bond Counsel shall be conclusive evidence of the approval of such changes, insertions or omissions and no further ratification or other actions by the Commission members shall be required with respect thereto.

Section 205. Amendments to Leases. (a) The First Amendment to Improvement Lease, substantially in the form set forth on the draft on file with the Commission's Executive Director and General Counsel, together with such changes as may be required for such amendment to be effective in the opinion of General Counsel, is hereby approved. An Authorized Commission Representative is hereby authorized to execute the same on behalf of the Commission and the Secretary is hereby directed to seal and attest this document. Upon due execution by the Commission and the County, Exhibit A and Exhibit B of the Improvement Lease Agreement are hereby deleted in their entirety and replaced by Exhibit A and Exhibit B attached to the First Amendment to Improvement Lease, and all references in the Improvement Lease Agreement to Exhibit A or Exhibit B shall be references to Exhibit A or Exhibit B, respectively, attached to the First Amendment to Improvement Lease.

(b) The First Amendment to Equipment Lease, substantially in the form set forth on the draft on file with the Commission's Executive Director and General Counsel, together with such changes as may be required for such amendment to

be effective in the opinion of General Counsel, is hereby approved. An Authorized Commission Representative is hereby authorized to execute the same on behalf of the Commission and the Secretary is hereby directed to seal and attest this document. Upon due execution by the Commission and the County, Exhibit A of the Equipment Lease Agreement is hereby deleted in its entirety and replaced by Exhibit A attached to the First Amendment to Equipment Lease, and all references in the Equipment Lease Agreement to Exhibit A shall be references to Exhibit A attached to the First Amendment to Equipment Lease.

ARTICLE III

MISCELLANEOUS

Section 301. Supplemental Resolutions; Amendment of 2024A Supplemental Note Resolution. At any time or from time to time, a Supplemental Resolution of the Commission may be adopted for the purpose of further supplementing or amending the Resolution or amending or supplementing this 2024A Supplemental Note Resolution, in each case upon the terms and conditions set forth in Article XI of the Resolution. Notwithstanding the foregoing, the authorization of the issuance and sale of any of the Series 2024D-1 Notes may be modified or rescinded at any time prior to the issuance or sale thereof by resolution duly adopted by the Commission.

Section 302. Severability of Invalid Provisions. If any one or more of the provisions, covenants or agreements in this 2024A Supplemental Note Resolution on the part of the Commission or any fiduciary to be performed should be contrary to law, then such provision or provisions, covenant or covenants, or agreement or agreements shall be deemed separable from the remaining provisions, covenants and agreements and shall in no way affect the validity of the other provisions of this 2024A Supplemental Note Resolution or of the Series 2024D-1 Notes.

Section 303. Successors and Assigns. Whenever in this 2024A Supplemental Note Resolution the Commission is named or referred to, it shall, and shall be deemed to, include its successors and assigns, whether so expressed or not. All of the covenants, stipulations, obligations and agreements by or on behalf of, and other provisions for the benefit of, the Commission contained in this 2024A Supplemental Note Resolution shall bind and inure to the benefit of such successors and assigns and of any officer, board, commission, authority, agent or instrumentality to whom or to which there shall be transferred by or in accordance with law any right, power or duty of the Commission or of its successors or assigns, the possession of which is necessary or appropriate in order to comply with any such covenants, stipulations, obligations, agreements or other provisions of this 2024A Supplemental Note Resolution.

Section 304. No Recourse on Series 2024D-1 Notes. No recourse shall

be had for the payment of the principal or redemption price of or interest on the Series 2024D-1 Notes or for any claim based thereon or on the Resolution or this 2024A Supplemental Note Resolution against any member, commissioner or other officer of the Commission or any person executing the Series 2024D-1 Notes. The Series 2024D-1 Notes are not and shall not be in any way a debt or liability of the State or of any political subdivision thereof (other than the Commission, to the limited extent set forth in the Resolution and this 2024A Supplemental Note Resolution, and the County, to the extent set forth in the 2021 Leases (as further amended by the First Amendments to the Leases), and do not and shall not create or constitute any indebtedness, liability or obligation of the State or of any political subdivision thereof (other than the Commission, to the limited extent set forth in the Resolution and this 2024A Supplemental Note Resolution, and the County, to the extent set forth in the 2021 Leases (as further amended by the First Amendment to the Lease Agreements)), either legal, moral or otherwise. The Commission has no taxing power.

Section 305. Incorporation of Resolution by Reference. All other provisions of the Resolution, as heretofore amended and supplemented, are incorporated by this reference, as if the same were set forth in full herein, and such provisions shall remain in full force and effect.

Section 306. 2024A Supplemental Note Resolution to Constitute a Contract; Governing Law. This 2024A Supplemental Note Resolution shall be deemed to be a contract made under the laws of the State, and for all purposes shall be construed in accordance with the laws of the State.

Section 307. Effective Date. In accordance with the terms of Section 1101 of the Resolution, this 2024A Supplemental Note Resolution shall be fully effective in accordance with its terms upon the filing with the Trustee of a copy of this 2024A Supplemental Note Resolution, certified by an Authorized Commission Representative.

NAME	AYE	NO	ABSTAIN	ABSENT
Sandra Nunes	x			
Jaclyn Veasy	x			
Brian Woods	x			

The foregoing is a true copy of a resolution adopted by the governing body of the BURLINGTON COUNTY BRIDGE COMMISSION at a meeting thereof duly called and held on November 13, 2024.

Kathleen M. Wiseman, Secretary

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-90

**RESOLUTION AMENDING CONTRACT TO ROAD-CON INC.
FOR TACONY-PALMYRA STRUCTURAL STEEL REPAIRS
(BCBC-202305)**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a contractor who is capable of providing specialized construction and repair services for the Commission, for the project titled "Tacony-Palmyra Structural Steel Repairs (BCBC-202305)"; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's RFP for specialized construction and repair services, pursuant to Resolution No. 2023-102 the Commission determined that Road-Con Inc. ("Road-Con") was qualified to serve the Commission, and

WHEREAS, the Commission has since determined that due to field conditions, additional work is required, and the current contract shall be increased in an amount not to exceed One Hundred Sixty-One Thousand Six Hundred Thirty-Four Dollars (\$161,634.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Road-Con for the performance of specialized construction and repair services for the Commission as set forth above.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The terms, conditions and duties outlined in Resolution No. 2023-102 appointing Road-Con are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of One Hundred Sixty-One Thousand Six Hundred Thirty-Four Dollars (\$161,634.00), and the contract shall extend for the period of one month, from January 31, 2025 to and until February 28, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-91

**RESOLUTION AWARDING A CONTRACT FOR DEICING
PRODUCT WITH CORROSION/SCALING INHIBITORS TO
CARGILL, INC. (BCBC-202410)**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires a deicing product with corrosion/scaling inhibitors for use in inclement weather; and

WHEREAS, bids for a contract to procure the required product were received and opened by the Purchasing Agent on August 30, 2024; and

WHEREAS, the Commission received one responsive bid, from Cargill, Inc. ("Cargill"), in the amount of One Hundred Twenty-Three Dollars and Forty-Two Cents (\$123.42) per ton, and the Commission has determined that Cargill has proposed to provide a product that meets all of the technical characteristics, as per approved technical update, and the criteria for the product that the Commission requires; and

WHEREAS, the maximum amount of this contract shall be One Hundred Twenty-Three Thousand Four Hundred Twenty Dollars (\$123,420.00), and sufficient funds are available for payment for this commodity as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for Deicing Product with Corrosion/Scaling Inhibitors (BCBC-202410) to Cargill, Inc., and the Executive Director and the Secretary of the Commission are hereby authorized to execute an appropriate contract with Cargill.

2. The maximum amount of this contract shall not exceed One Hundred Twenty-Three Thousand Four Hundred Twenty Dollars (\$123,420.00).

3. The contract shall extend from November 13, 2024 to and until August 31, 2025.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2024-92

**RESOLUTION AWARDING A CONTRACT FOR
STRUCTURAL ENGINEERING CONSULTING SERVICES TO
PENNONI ASSOCIATES, INC.**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with expertise in structural engineering consulting matters; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP") for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Pennoni Associates, Inc. ("Pennoni") was qualified to serve the Commission; and

WHEREAS, the Commission also determined that Pennoni submitted a proposal that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni for the performance of structural engineering consulting services for the Commission.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two Hundred Fifty Thousand Dollars (\$250,000.00), and the contract shall extend for the period of one year, from December 1, 2024 to and until November 30, 2025.

4. Sufficient funds are available for payment of those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

<u>PROBATION — Requires Commission Approval</u>		<u>Effective</u>
Deborah A. Viggiano	Administrative Assistant	10/29/2024
Justin T. Smith	Maintenance	11/13/2024

Chairwoman Nunes requested to approve by block. Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairwoman Nunes called for any old business to come before the Commission. There was no old business reported to the Commission.

NEW BUSINESS


Chairwoman Nunes called for any new business to come before the Commission. There was no new business reported to the Commission.

PUBLIC COMMENT

Chairwoman Nunes called for any public comment to come before the Commission. The Commission received no public comment, and Chairwoman Nunes closed the public comment portion of the meeting accordingly.

Chairwoman Nunes asked for any further business to come before the Commission. Hearing none, Vice-Chairwoman Veasy moved to adjourn the meeting. Commissioner Woods seconded the motion. The motion passed unanimously.

Respectfully submitted,


Kathleen M. Wiseman
Secretary